

Statement of Deficiencies

5305-E: State Fire Marshal

Not Met

State Approval Date :

Findings/Corrections

5305.E. The Provider lacked documentation of a current annual fire safety inspection and approval from the Office of State Fire Marshal. REPORT OF 9-28-04 DID NOT HAVE LICENSURE RECOMMENDATION.

5306-J: Non-Discrimination Policy

Not Met

Findings/Corrections

5306.J. The Provider did not have a posted policy that states that discrimination on the basis of race, color, creed, sex, national origin, handicapping condition, ancestry, or **whether the child is being breastfed** is prohibited.

5311-A: Personnel Records

Not Met

Findings/Corrections

5311.A.2. Documentation of three current, positive non related reference checks or telephone notes signed and dated was not available for staff: [THE BUS AIDES].

5311.A.4. Health records to include documentation of good health, signed by a physician or designee was not available for staff: [THA BUS AIDES].

5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for staff as follows: THE BUS AIDES. Documentation of submission **was not** available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another.

5311-B: Extracurricular Personnel

Not Met

Findings/Corrections

5311.B.1. The Provider did not have documentation of a satisfactory criminal record check, as required by Louisiana R.S.

15:587.1, for extracurricular personnel: therapeutic professionals, [SPEECH THERAPIST]. HEAD START IS LOCATED IN AN ELEMENTARY SCHOOL AND THE THERAPIST IS AN EMPLOYEE AT THE SCHOOL ALSO.

Note: Individuals employed by the school system may have on file at the center, a letter from the school system administrative staff documenting that a criminal record clearance has been obtained from Louisiana State Police.

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5312-A: Orientation Training

Not Met

Findings/Corrections

5312.A. Provider lacked documentation that staff, [DIRECTOR DESIGNEE , BUS AIDES, AND DRIVERS], received orientation within one week of employment and prior to having sole responsibility for a group of children to include training in the following topics:

Center policies and practices including health and safety procedures;
Emergency and evacuation plan;
Supervision of children;
Discipline policy;
Job description;
Individual needs of the children enrolled;
Detecting and reporting child abuse and neglect;
Current Child Day Care Class "A" Minimum Licensing Standards;
Confidentiality of information regarding children and their families.

Orientation training did not include documentation of the 4 days supervised work with children.

Documentation shall consist of a statement/checklist in the employee record signed and dated by the employee and the Director attesting to having received such orientation training and the dates of the supervised work with children.

5319-D: Posted Menu

Not Met

Findings/Corrections

5319.D. The current weekly menu listing specific food items served for meals and snacks was not prominently **posted**.

5323-B: Outdoor Space

Not Met

Findings/Corrections

5323.B.4. Crawlspace and mechanical, electrical, or other hazardous equipment is not inaccessible to children as ROOM AIR CONDITIONER EQUIPMENT IS ACCESSIBLE IN THE OUTDOOR PLAT AREA..

5327-O: Fire Drills

Not Met

Findings/Corrections

5327.O. Monthly fire drill documentation did not contain the following information: number of children present; problems noted during drill and corrections noted; signatures (no initials) of staff present
EACH OF THE FOUR CLASSROOMS KEEPS THEIR OWN DOCUMENTATION AND ALL REQUIRED INFORMATION IS NOT RECORDED EACH MONTH AS REQUIRED.

Complete documentation includes: date and time of drill; number of children present; amount of time to evacuate the center; problems noted during drill corrections noted; and signatures (no initials) of staff present.

5335-B: Required Staff When Transporting Child Under 5

Not Met

Findings/Corrections

5335.B. The Provider did not have the driver plus one staff in each vehicle when transporting any child under five years of age. 7 children age THREE AND FOUR ARE TRANSPORTED IN ONE BUS WITHOUT A STAFF PERSON IN ADDITION TO THE DRIVER AND, 5 children age THREE , FOUR AND FIVE ARE TRANSPORTED IN A BUS WITHOUT A STAFF PERSON IN ADDITION TO THE BUS DRIVER .

Statement of Deficiencies

5335-E: Attendance Record

Not Met

Findings/Corrections

5335.E. The transportation attendance record documentation was incomplete as it did not include: the name of the person to whom the child was released, only initials are noted on one bus record. Another bus lacks attendance records.

A complete record includes the driver's name, the date, name of all passengers(children and adults) in the vehicle, the name of the person to whom the child was released, and the time of the release.